

*Welcome to the CIIF partners
scheme briefing*

Date: 24 July 2002

Time: 5:00 pm to 6:30pm

Venue: Hong Kong Cultural Centre

Today's programme

- ★ Brief introduction about the CIIF

Ms Sophia Kao

Member of the CIIF Committee

5:00pm - 5:15pm

- ★ Role of Partners in relation to the CIIF

Mrs Grace Ng

Project Management Officer, CIIF Secretariat

5:15pm - 5:50pm

- ★ Further actions: 5:50 - 6:00pm

- ★ Discussion: Q&A: 6:00pm - 6:30pm

CIIF: A seeding fund to build social capital

- ★ Part of the Community Initiatives announced at the Chief Executive's last Policy Address
- ★ A seeding of \$300m to support community-initiated projects over the next 3 years

Objectives of the CIIF

Results to be achieved:

- ★ Joined-up efforts between community groups, corporate bodies or professional groups and the Government
- ★ Strong, caring, harmonious and cohesive community

Different means to promote social capital, through.....

- ★ Establishing enduring networks
- ★ Developing mutual care and trust
- ★ Increasing mutual assistance and reciprocity
- ★ Increasing community participation
- ★ Developing certain positive and well-received values

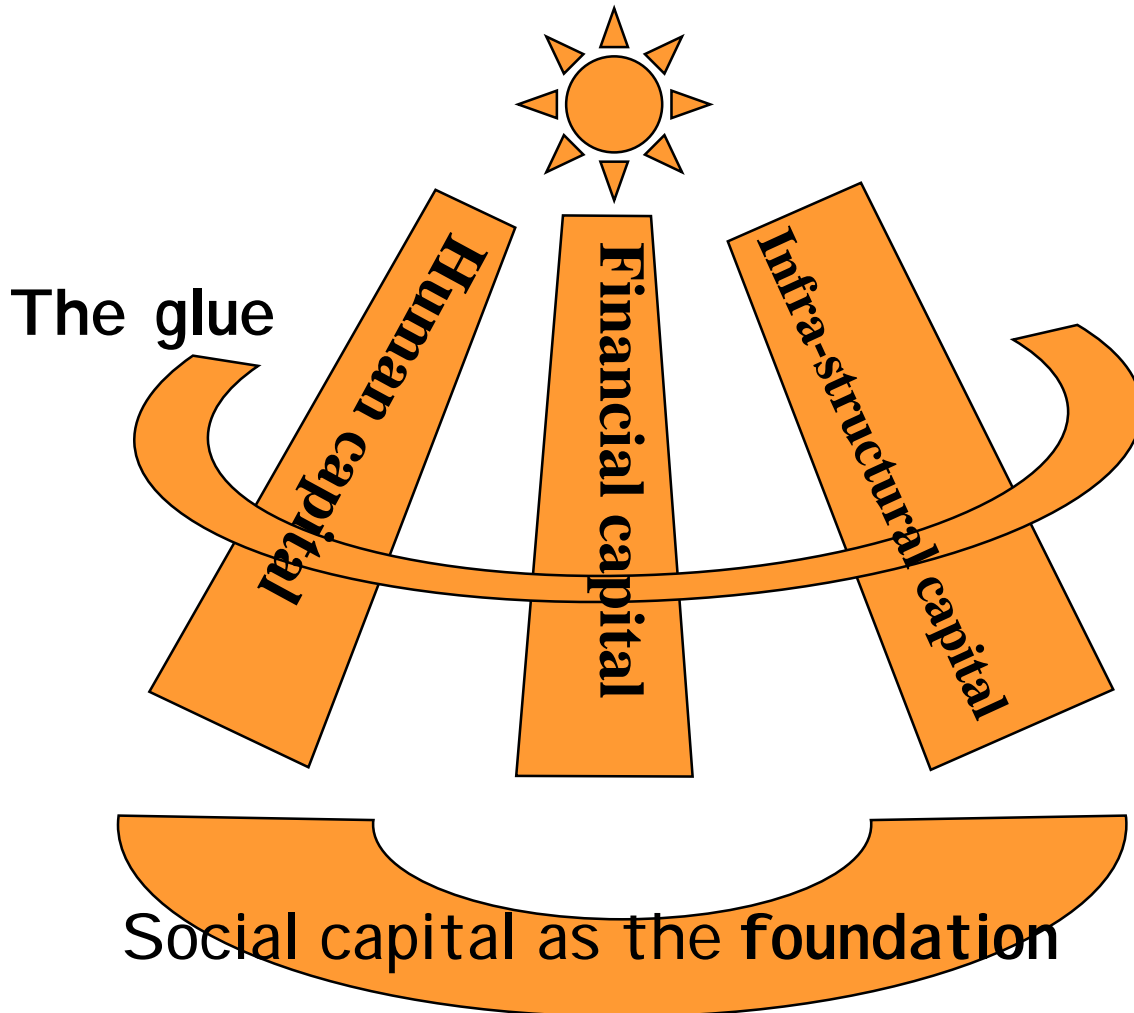
Building social capital in different contexts:

- ★ Increased solidarity and problem-solving skills within specific groups
- ★ Increased collaboration across sectors
- ★ Increased linkages between people from different social backgrounds who may not normally work together

Why is social capital important?

- ★ The foundation for other “capitals”
- ★ The “ glue” that brings out the best from the other “capitals”
- ★ Different expressions of the end results of social investment
- ★ Revived focus on interdependence and the community

The end result



Why focus on social capital development in the HKSAR now?

- ★ We are faced with external and internal challenges
- ★ Time to act
- ★ We have a shared responsibility for the community's future well-being
- ★ We can address these challenges more effectively:
 - if we can pool our resources and energy,
 - if we are more cohesive, and
 - if we are more prepared and able to help each other

How will the CIIF assist the development of social capital?

- ★ Provide seeding resource, facilitate development
- ★ Encourage community-initiated efforts
- ★ Support tri-partite collaboration: community, business/professional bodies and government
- ★ Promote learning and development – as we accumulate our experience

The different roles of partners & applicant organizations:

★ Applicant:

- ✓ Initiate ideas
- ✓ Submit proposals
- ✓ Accountable for implementation of project
- ✓ Accountable for the outcome of the project
- ✓ Responsible for the management of the project budget and human resources
- ✓ Responsible for reporting and monitoring

★ Partners:

- ✓ Offer advice or assistance as required and agreed
- ✓ Helps to clarify project ideas
- ✓ Provide information or link up with resource persons if possible
- ✓ Provide encouragement and problem solving guidance during implementation

How can partners help?

- ★ Build up networks of support for the C I I F vision of developing social capital
- ★ Encourage participation from different sectors – become part of the development
- ★ Provide practical support to some of the applicant organizations

What will partners actually do?

★ **Advisor:**

- offer advice and/or practical assistance in areas that you have relevant expertise and experience

★ **Mentor:**

- facilitate, support, encourage and guide the development of a project idea through to implementation

The “dos” and “don’ts”

- ★ Ownership of the project ideas belongs to the applicant organization
- ★ There to understand, to help but not to impose ideas onto the applicant
- ★ Facilitate the applicants to clarify, discuss, analyze and assess their own ideas, but refrain from giving a judgment
- ★ Partners are not there to lobby for the applicants
- ★ Having partners do not guarantee success in applications
- ★ Make sure the final decision on whether a project idea will work is made by the applicant, and note that the final decision on whether the project will receive funding is that of the CIE Committee

The “dos” and “don’ts” – cont.

- ★ Negotiate, and get a clear understanding right from the beginning with the applicant your own contribution and limitations, and how you will contribute
- ★ Do not end up doing the project manager’s job for the applicant organization
- ★ Do not over commit
- ★ Be open to new ideas, the fund intends to encourage innovation
- ★ Be objective
- ★ Ensure integrity in all dealings with the applicant organization

The “dos” and “don’ts” – cont.

- ★ **Avoid conflicts of interests**
- ★ **Do not accept any favours from the applicant organization**
- ★ **Bear in mind: public funds are in support of public interests**
- ★ **Partners are there to assist – the applicants are ultimately responsible for the success or otherwise of their project.**

How negotiable is the partners' commitment?

- ★ Initial matching undertaken by the CIIF Secretariat
- ★ With individual applicant organization & project - negotiate a mutually acceptable arrangement
- ★ In case of mismatch: negotiate changes
- ★ Details of the operation will be refined through experience
- ★ Review after 12 months
- ★ Both parties, the partners, or the applicant organization can withdraw, with formal notice, from the CIIF Partners Scheme any time (with due regard for the impact on the applicant organization)

Commitment & Accountability of Partners

- ★ Self-assess the extent of time commitment
- ★ Different projects have different requirements for support
- ★ Subject to the negotiated agreement between the partners and the applicant organization
- ★ The CIIF Secretariat is not responsible for the agreement made between the parties, or for the quality of assistance provided
- ★ Both the partners and the applicant organization will provide an annual report to the CIIF Secretariat on the usefulness of the Partnership arrangement

Recognition of Partners

- ★ The contributions of Partners is highly valued and will be formally recognized by the CIIF Committee
- ★ After a period of assistance to the applicant organizations, the contribution of partners will be recognized by way of an Certificate from the Fund
- ★ The success of the projects will be reward for the partners and the Fund

What next?

- ★ Please assess your availability and capacity to be partners to the applicants
- ★ There may be considerable mutual learning at the beginning
- ★ Please complete the Registration form now
- ★ The CIIF Committee will consider the list of partners
- ★ Further training on the use of the CIIF Guide and Application form, and practical process of providing partnering assistance will be provided at the training session to be held on 3 August
- ★ Planned launch of the Fund during the third week of August

Please complete the Partners registration form:

- ★ Skills & expertise: what the applicant agencies may be looking for
- ★ Commitments & availability
- ★ Areas of interests
- ★ Code of conduct
- ★ Appropriate ways for contacts

Thank You